



Passmorecleaning.co.uk

Environmental Policy for Passmore Cleaning

We recognise that our activities have an impact on the environment in terms of the use of raw materials, emissions to the air and water, and waste generation, and seek to minimise this as far as is reasonably practicable.

We are committed to:

- Continually improving our environmental performance
- Preventing pollution
- Reducing the use of plastic bin liners
- Complying with all environmental legislation, regulations, and codes of practice relevant to the industry sector in which our services are employed.

All staff undergo mandatory training on environmental awareness.

Passmore Cleaning has implemented policies for the following areas:

Natural Resources

- To efficiently use natural resources by conserving energy and water, minimising waste, and recycling where possible.

For example buying refurbished equipment and computers, this is a new policy introduced 2023

- To collaborate with staff and clients to maximise energy efficiency during the setup and operation of all sites, and to reduce energy consumption at our office and client sites.

Waste

- To meet our duty of care requirements in relation to waste by ensuring safekeeping, transportation, and subsequent recovery or disposal of waste.
- To promote waste minimisation at our office and client sites.
- To use only one plastic bag to empty multiple bins.



Passmorecleaning.co.uk

- To encourage the reduced use of bin liners for office bins, with the exception of toilet sanitary bins.

Recycling

- To understand and observe the principles and practices of the waste hierarchy, and to adopt the three highest levels of the hierarchy: reduce, reuse, and recycle. We aim to reduce the amount of waste we generate through regular maintenance and servicing of equipment and the implementation of more efficient cleaning systems that use fewer consumables, disposable materials, and less water.
- To extend the life-cycle of equipment as much as possible (without detriment to its efficiency) through the recovery and reuse of spare parts and the implementation of cleaning systems, like the microfiber system, which comprises reusable products.
- To recycle as close to 100% of all waste as possible from our office.
- To ensure that all disposal, when it becomes the only option available, is done responsibly and with minimal impact on the environment.
- To encourage all sites to employ a recycling scheme, if not already in place.

Transport

- To minimise journeys and regularly service vehicles to maintain their efficiency.
- To promote, wherever possible, car-sharing. Each operative is issued with a car user's info sheet, which provides instruction on how to achieve the best fuel efficiency through improved driving techniques.
- To plan all journeys to ensure the shortest, most fuel-efficient route is taken. To encourage staff to use public transport, walk or cycle to work when possible, and to enable office staff to work from home when practical.

Supply Chain



Passmorecleaning.co.uk

- To collaborate with suppliers to ensure they recognise and reduce the environmental impact of their products and transportation. We do this by using ISO 14001 accredited suppliers.
- To further reduce our impact on the environment, Passmore Cleaning will source local suppliers and subcontractors wherever possible.

Communication and Review

- We will communicate this policy to all of our employees and ensure they are given appropriate training to raise awareness of environmental issues.
- Passmore Cleaning will review this policy on an annual basis, taking into account any changes within legislation and our organisation, as well as other factors, and notify staff of any updates or changes.
- Passmore Cleaning will make this policy available when requested to interested parties, including clients and members of the public.

Policy Reviewed:

Name: Sharon Passmore

Date: 30th March 2023